

**AUDIT COMMITTEE
WORK PROGRAMME 2023/24**

Meeting Date	Assurance Source	Report Details	Routine Work Programme/ Other?	ToR Ref	Officer Providing Report
30-May-23 2:00PM	External Audit	Auditors' Annual Report for 2021/22 and 2022/23	Routine	1.8/1.9	Grant Thornton
	Internal Audit	Internal Audit Annual Report 2022/23	Routine	1.4	Chief Internal Auditor
		Annual Fraud Report 2022/23	Routine	2.4/2.10	Chief Internal Auditor
		Draft Annual Governance Statement 2022/23	Routine	2.5/4.4	Chief Internal Auditor and Director - Finance
		Internal Audit Plan - Quarter 2 2023/24	Routine	1.2	Chief Internal Auditor
	Finance:	Draft Statement of Accounts 2022/22	Routine	3.1	Director - Finance
Update on 2021/22 Annual Governance Statement Issues		Routine	3.1	Director - Finance	
Risk & Insurance	Corporate Risk Report (Q4)	Routine	4.1/4.3	Risk & Insurance Manager	
	SIRO Assurance Report	Routine	4.1/4.3	Director of Legal and Democratic Services (SIRO)	
Other	Audit Committee Terms of Reference	Routine	-	Director of Legal and Democratic Services	
24/07/2023 3pm	External Audit	Auditors' Annual Report for 2021/22 and 2022/23	Routine	1.8/1.9	Grant Thornton
	Internal Audit	Internal Audit Activity Report	Routine	1.5/1.6/1.7	Chief Internal Auditor
		Audit Committee Annual Report to Full Council (Draft)	Routine	5.1	Chief Internal Auditor
Finance	Debt Write Off Report	New - Routine		Director - Finance	
Sep-23 2:00 PM	External Audit:	External Audit Progress Report	Routine	1.8/1.9	Grant Thornton
	Finance:	Treasury Management - Annual Report	Routine	3.3	Director - Finance
		Final Statement of Accounts and AGS	Routine	3.1/2.5	
	Internal Audit	Internal Audit Activity Report	Routine	1.5/1.6/1.7	Chief Internal Auditor
		Internal Audit Plan - Quarter 3 2023/24	Routine	1.2	Chief Internal Auditor
	Risk Management:	Risk Management Annual Report and Improvement Plan	Routine	4.1/4.3	Risk and Insurance Manager.
		Corporate Risk Report (Q1)	Routine	4.1/4.3	Risk & Insurance Manager
		Review of Specific Corporate Risk	Routine	4.1/4.3	
Customer Relations	Annual Report of Local Government and Social Care Ombudsman Decisions	Routine	1.12	Customer Relations Manager	

Meeting Date	Assurance Source	Report Details	Routine Work Programme/ Other?	ToR Ref	Officer Providing Report
	Other	Governance of Council Companies Bristol Waste Limited - Audit and Risk Committee Assurance Goram Homes - Audit and Risk Committee Assurance Update of SEND and DSG Improvement Plans Digital Transformation Programme Update	Routine Routine Routine Routine Routine	2.5/4.4 4.4 4.4 4.1/4.3 4.1/4.3	Shareholder Liaison Manager Bristol Waste Limited Goram Homes Executive Director Children and Education Director: Policy, Strategy and Digital
20 November 2023 2:00 PM	External Audit: Finance: Internal Audit: Risk Management: Other	External Audit Findings Report for 2022/23 Treasury Management Mid-Year Report Procurement Breaches Report Internal Audit Half Year Update Counter Fraud Half Year Update Report Audit Committee Half Year Report to Full Council (Draft) Internal Audit Quality Assurance and Improvement Plan, Charter and Strategy Internal Audit Plan - Quarter 4 2023/24 Corporate Risk Report (Q2) Adult Social Care Transformation Programme Update Children and Families Transformation Programme Update	Routine Routine Routine Routine Routine Routine Routine	1.8/1.9/3.2 3.3 1.5/1.6/1.7 2.4./2.10 5.1 1.1/1.6 1.2 4.1/4.3	Grant Thornton Director - Finance Director - Finance Chief Internal Auditor Chief Internal Auditor Chief Internal Auditor Chief Internal Auditor Chief Internal Auditor Risk and Insurance Manager Executve Director: Aadults and Communities Executive Director Children and Education
29-Jan-24	External Audit: Finance Internal Audit: Risk Management: Other	External Audit Plan for 2023/24 Procurement Breaches Report Internal Audit Update Report Corporate Risk Report (Q3) Review of Specific Corporate Risk Property Management Programme Update Temporary Accommodation Programme Update	Routine Routine Routine Routine Routine Routine	1.8/1.9/3.2 1.5/1.6/1.7 4.1/4.3 4.1/4.3	Grant Thornton Director - Finance Chief Internal Auditor Risk and Insurance Manager Risk Manager / Risk Owner Director: Property Assets & Infrastructure Director Housing and Landlord Services
Mar-24 3:00 PM	External Audit: Finance Internal Audit: Legal:	External Audit Plan for 2023/24 Procurement Breaches Report Draft Internal Audit Annual Plan 2024/25 Annual Whistleblowing Update Code of Corporate Governance	Routine Routine Routine Routine Routine	1.8/1.9/3.2 1.2 2.4 2.6	Grant Thornton Director - Finance Chief Internal Auditor Chief Internal Auditor Director: Legal& Democratic Services

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	Corporate:	AGS 2022/23 - Actions Tracking Update External Inspections Update	Routine Routine	2.5/4.4/1.7 4.4	Director: Finance Head of Executive Office

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